

.Artemis

HOUSEKEEPING

AM I READY FOR WORK?

Setting the stage for the *unforgettable*



HOUSEKEEPING

This guide will help you feel confident and ready for work. As part of the Housekeeping Team, you represent the business every time you're on shift, so presentation matters.

The guide below outlines what to wear, and the standards we expect, so you look smart and professional from day one.

Hair

- Long hair must be tied back.
- Avoid bright, sparkly or ornate hair grips.
- Beard and moustache should be neatly trimmed and shaped.
- Day/stubble/wispy growth is not permitted.

Nails

- Clear or neutral nail polish only.
- No bright colours.
- Should be short and well-manicured.
- Overly long and false nails are not recommended.

Legs

- Black tights or stockings must be worn when wearing a skirt.
- No jeans or leggings.
- Black socks must be worn when wearing trousers.

Shoes

- Smart black leather shoes, must be polished.
- No ballet slippers (ballet slippers offer no protection against drops or spills).

Jewellery

- No necklaces or pendants may be worn unless of religious significance.
- Earrings should be single studs and of plain/classic design.
- No hoop earrings or earrings that dangle.
- You are permitted to wear an engagement ring and/or wedding ring only.

Piercings / Tattoos

- Nose, facial and upper ear-piercing jewellery should be removed before you commence work.
- Visible tattoos are permitted if they are not offensive – also at the discretion of your manager.

General appearance

- Shirts must be ironed, and free of creases.
- Venue branded polo shirts or similar will be provided.
- General hygiene is very important.
- Shower/bath daily and use a lightly perfumed deodorant.
- No overpowering or heavy fragrances.
- Hair must be clean and brushed, finger nails clean.
- Mouthwash should be used alongside your regular brushing to keep your breath fresh.
- If you smoke, please use breath mints and mouth wash, as well as washing hands on returning to the office/dining room.

Outdoor wear

- Appropriate outdoor wear for use in cold weather is available at each venue.

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